

## Vacancy

**Job Title:** Centre Manager

**Salary:** £28k -£32k dependent on experience.

**Working hours:** 35 hours per week

Latheron Lybster and Clyth Community Development Company (LLCCDC) are seeking an enthusiastic and hard-working Centre Manager to oversee the running of the organisation.

You will be passionate about working with local communities and groups and improving the quality of life for its residents. You will be supporting our Board of Directors, staff and volunteers in sharing our passion about developing the village of Lybster and surrounding areas.

You will have experience of community development, knowledge of generating grant funds through applications and the management of projects from conception to completion.

Experience of finance and budgets is desirable, as is previous management experience.

LLCCDC is a company limited by Guarantee. It is managed by locally elected Directors from a range of backgrounds and professional experience. We currently have 8 Directors and three members of staff (one full time and two part-time).

We have around 100 members along with a number of volunteers who support the organisation.

We are looking for the right person to become our Centre Manager to help develop our ambitious plans.

**Company information** can be found at <https://seaviewhouse.org>

**We are an equal opportunities employer.**

**Closing Date** TBA

TBA

**Interviews will be held**

**Ready to apply?** Please send your CV and covering letter via the contact form on our website  
<https://seaviewhouse.org/centre-manager-vacancy/>